



**IMC Geophysical Services Ltd. (IMC GSL)** accept that Driving is the greatest accident risk faced by our employees and sub-contractors. The following shall be implemented to minimize the risk to our employees, clients, sub-contractors and the general public.

### **Seat Belts**

It is mandatory that all seat belts shall be worn by all employees and sub-contractors at all times when driving a vehicle. It is the driver's responsibility to ensure all passengers are wearing seat belts (front & rear). Seat Belt usage is a condition of employment and those who ignore this rule will be disciplined which may include termination.

### **Driver Qualification**

Only approved drivers are allowed to drive vehicles on behalf of IMC GSL. Drivers must adhere to company specific / country laws and regulations. All drivers will possess a valid license for the vehicle type being driven.

### **Substance Abuse**

Driving a vehicle under the influence of alcohol or any drugs is prohibited. Employees are subject to disciplinary action including termination.

### **Mobile Phones and Similar Communication Devices**

Using such devices while driving is prohibited, either calling or receiving while driving. The vehicle must be brought to a safe complete stop before use.

### **Night Driving**

Night driving is prohibited and will only be allowed by prior authorization by both of the following employees with signatures on the Journey Management form:

- Party Manager
- HSEA

### **Journey Management**

All trips out of the prospect area must have an active journey management form.

### **No Smoking**

Smoking is prohibited in all IMC GSL and client vehicles.

### **Speed Limits**

National and crew posted speed limits are not to be exceeded. Reduce speed according to prevailing road and weather conditions.

**Keith Latham**

**General Manager**

**1<sup>st</sup> January 2018**